



CEO
Mrs G Holland

Registered Office:
Tree Tops
Haworth Primary School
Rawdon Road
Keighley, BD22 8DW
T: 01535 642359

20th March 2020

Dear Parent / Carers

Re: Information for Key Workers and Parents of Children who are Vulnerable

We have now been told by the Local Authority to revert back to our own plans for a childcare facility for key workers and vulnerable children.

The Bronte Academy Trust Hub for the foreseeable future will be based at Oakworth Primary School.

As we are in an emergency situation, **we urge you to think very carefully about whether you need this provision for your child/ren.** As you are no doubt aware, schools will contain children of parents who are working on the front line. We will do our very best to ensure we adhere to social distancing, following strict hygiene procedures. However, there will still be a significant risk to staff and children.

Please note that it is up to parents to evidence if their role is essential to public services as the guidance states "if workers think they fall within the critical categories they should confirm with their employer that, based on their business continuity arrangements, their specific role is necessary for the continuation of this essential public service".

The provision for **identified key workers and vulnerable children only**, will be open 8.00am until 6.00pm. On Monday, all food will be provided until we have clarification on how this will be organised, you are welcome to send your child with a packed lunch and/or tea if you prefer.

Obviously, staff will need time on the first morning to ensure safeguarding procedures, rotas etc. are in place. Due to this, we are introducing a staggered entry system for Monday 23rd March 2020.

Please see the following opening times:-

Oakworth children – 10.00am
Haworth children – 10.30am
Lees children – 11.00am
Oldfield children – 11.30am

Signing in procedures:

Please report to the area near the main office where you will be greeted by staff from your child's school. A medical form and related documents will be handed out and will need to be completed before you leave your child in our care. On Monday morning, we will need to know on a weekly basis what dates and times you will require childcare to enable us to put rotas in place and if your child will require any school meals.

We would ask you to please leave the premises as soon as procedures have all been completed to minimise cross infection to our staff and pupils.

It is imperative that your alternative contacts are not members of family and friends, who fall under the vulnerable category. Please provide your child with a named water bottle that needs to be thoroughly washed at home every night.

As this is not typical school provision, children can come to school in suitable clothing.

Thank you for your support with this, we are proud to be working together in this time of national need.

Kind regards

Bronte Academy Trust

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