

# Parent Handbook 2019/20



# **Contents**

Contents	2
Introduction	3
Staffing Structure	4
Term Dates	5
General Information	6
Attendance	6
Sickness	6
Lunch time	6
Clothing	8
Behaviour	9
Home School Communication	12
School Calendar:	12
Letters Home/ Text Messages:	12
Class newsletters:	12
Twitter:	12
Start/End of the Day:	12
Parent Consultation evenings	12
Parent and Pupil Voice	12
Termly Art Days	13
Parent Conduct and Complaints Procedure	14
Start and End of the Day Procedures	15
Start of the day	15
End of the Day	15
Walking home alone	15
Clubs and Activities	16
Care Club (childcare)	16
Clubs	16
Conduct	16
Enrichment Experiences	17
School visits	17
First Aid Procedures	18
Administering of medicines in school	18
Safeguarding Procedures	19
Child Protection	19
Safer Recruitment Practices	19
Home Learning	20
Homework	20
Home Readers	20
Times tables	20
Supporting the School and Getting Involved	21
Volunteer Bank	21
Friends of Oakworth	21
And finally, what our children think you need to know	22



### Introduction

Firstly, thank you for choosing Oakworth and being part of our wonderful community; it is a very special family place and we feel proud and lucky to be part of it. We are also extremely proud to be part of the Bronte Academy Trust, along with Haworth Primary, Lees Primary and Oldfield Primary. Our Trust is an incredibly child centred one, and always strives to do the best that we can for our families. As a result, we have a range of excellent resources and expertise to draw upon, making your child's offer in our schools even better!

Our Parent Handbook is designed to be a point of reference for parents about all things Oakworth. It fits alongside the school calendar so we can ensure communication with our families is the very best it can be. If there is anything you feel is missing, that would be beneficial, please do not hesitate to speak to a member of the Senior Leadership Team.

We hope you find it useful. Thank you for reading and for all your support over the course of the academic year!

Miss Vargassoff and the team



# **Staffing Structure**



Staffing Structure 2019 -20

#						ACHIEVING TOGETHER
		Headteac	Headteacher – Miss Vargassoff			
		Assistant Headteacher	Assistant Headteacher – KS2 and SENCO – Miss Layfield	_		
Year 4	14		Year 5		Year 6	r6
Monkeys	Kangaroos	Cheetahs	Panthers	Leopards	s	Jaguars
Mr Oakes	Mrs Sells/ Mrs Owen	Mr Fawcett	Miss Kenney	Mrs Hearn	E	Mrs Clifford / Miss Layfield
Mrs Eastell (HLTA)/ Mrs Shackleton	Mr Nathan Mite	Mrs Myers-Roberts	Mrs Sayer	Mrs Ibbetson	con	Mrs Osborne
		Assistant Headteacher – KS1	Assistant Headteacher – KS1 and Teaching and Learning – Miss Blott	ss Blott		
Year 1	r1		Year 2		Year 3	r3
Huskies	Penguins	Whales	Dolphins	Lions		Tigers
Miss Rook	Mrs Wise	Mrs Turley/ Miss Blott	Miss Quinlan	Miss Summerfield	rfield	Miss Baker
Mrs King	Mrs Hakes	Mrs Mitchell	Mrs Sharpe Mrs Jones	Mrs Sharp	ę.	Mrs Miller
		Assistant Headteacher – EYF	Assistant Headteacher – EYFS and Creative Curriculum – Mrs Gavin	Gavin		
	Reception			Nurserv		
Bears		Meerkats	Zebr	Zebras (am)		Hippos (all day)
Mrs Hutley/ Mrs Gavin	-	Mrs Harker	Mrs H	Mrs Hammond		Mrs Lyon
Mrs Lobley		Mrs Hands	Mrs	Mrs Rawnsley		Mrs Binns
	Mrs Firth		Mrs C	Mrs Cartwright		Mrs Mashiter
PPA Cover	Home SCITT Students		Host SCITT students	NURTURE		Care Club
Mrs Scott	Mr Morris		Miss Heaton	Mrs Calvert	_	Mrs Osbourne
Mr Bradley	Miss Rhodes		Miss McCallion	Mrs Shackleton	_	Mrs Smith Mrs Binns
Mrs Owen		W	Miss O'Sullivan			Mrs Chapman Mrs Firth Mrs Grant Miss Iones
		Business Man	Business Manager (SLT) - Geri Skwarek			
Cleaning Staff	Site Manager		Admin Team	Midday Staff	L	Kitchen Staff
Mrs Busfield (pm)	Mr Hutchinson		Mrs Horsfield	Mrs Smith and Mrs Gill (Leads)	_	Mrs McAndrew (manager)
Mrs Denniss (pm)	Mr Hedges		Mrs Olsson	Mrs Ellison (RB) Mrs Grant (RH)	_	Mrs Cartwright
Mrs Hurst (am and pm)				Mrs Busfield (Y1) Mrs Guffick (Y2)	2)	Mrs Chapman
Mrs Wycherley (am only)				Mrs Hastings (Y3)	_	Mrs Thomas
				Mrs McAloon/Mrs Scargill (Y4)	Trong.	Mrs Walsh
			N	INITS Normanton (75) MITS Cartwright (76) MITS Pickles (First Aid)	t (Y6)	Mrs Wycheriey



# **Term Dates**

HOLIDAY:	FROM:	то:
Summer	Friday 19 <sup>th</sup> July 2019	Monday 2 <sup>nd</sup> September 2019
Autumn Half Term	Friday 25 <sup>th</sup> October 2019	Monday 4 <sup>th</sup> November 2019
Christmas	Friday 20 <sup>th</sup> December 2019	Monday 6 <sup>th</sup> January 2020
Spring Half Term	Friday 14 <sup>th</sup> February 2020	Monday 24 <sup>th</sup> February 2020
Easter	Friday 3 <sup>rd</sup> April 2020	Monday 20 <sup>th</sup> April 2020
May Bank Holiday	Friday 1 <sup>st</sup> May 2020	Tuesday 4 <sup>th</sup> May 2020
Spring Bank	Friday 22 <sup>nd</sup> May 2020	Monday 8 <sup>th</sup> June 2020
Summer	Wednesday 22 <sup>nd</sup> July 2020	

### **INSET 2019/2020**

Monday 2<sup>nd</sup> September Friday 25<sup>th</sup> October Wednesday 3<sup>rd</sup> June Thursday 4<sup>th</sup> June Friday 5<sup>th</sup> June

Please note, Spring Bank 2021 will be ONLY ONE WEEK IN LENGTH. This is the same for all Bronte Academy Trust schools.



### **General Information**

### **Attendance**

If your child can not attend school for any reason, you must let us know. Being late for school and missing school through absence seriously affects a child's education.

**PLEASE DO NOT REQUEST HOLIDAY LEAVE DURING TERM TIME**. Due to our attendance figures and recent documentation from the local authority, we are no longer able to automatically grant the first 5 days of holiday as authorised absence. We do as a school understand the importance of holidays for families and children's life experiences, but please try to arrange these during the school holidays. If you need to request term time absence for **exceptional** circumstances, please meet with the Headteacher prior to booking.

In school we run our 'Oakworth Family Fortunes' incentive. This means that the classes with over 98% attendance in a fortnight receive £2.50 into their class 'bank' and 100% attendance receives £5. The children then decide as a class how to spend this money to benefit them as a class.

#### Sickness

Please keep your child at home if she/he is unwell. After unusual sickness or diarrhoea please be mindful, and only allow your child to return to school 48 hours after the last episode. Failure to do this can cause further discomfort to your child and others. (This is the government and NHS guidelines)

If your child should be taken ill in school, or has an accident, we will need to contact a parent/carer. Please ensure we have your correct telephone number, plus an additional number for a friend or relative who can be contacted in an emergency (and that you have permission from that person); these should be updated every September to ensure that the information held by the school is current as it is VERY IMPORTANT that we have up-to-date contact addresses and telephone numbers. If your contact details change during the school year please inform the office immediately. Your child will be provided with a wrist band if they have received a head injury and this will also be reported to you via telephone as soon as possible.

If your child is unable to take part in a PE lesson, due to injury or illness, you must provide a letter for each session they are to miss. PE is a statutory requirement and children legally need to complete an hour per week in Key stage 1 and 2 hours Key Stage 2. This includes swimming in year 5. Children will not be allowed to sit out of PE without a letter from parents stating why they cannot take part.

#### Lunch time

Our school meals are cooked in house. Menus are sent home to be filled in and returned to school by the Thursday. All our meals are in line with the School Food Standards which follow strict guidelines on the content of the dishes. All menus will be up in the dinner hall and available on our school website. We provide a salad bar that the children are able to help themselves to each day.

Universal Free School meals are provided to all children in EYFS and Key Stage 1, if you wish to take up this offer. Key Stage 2 are invited to have a school meal at a cost of £1.80. However, if you receive income support, or other benefits, your child may be able to have a school meal free of charge.

If you claim benefits or income support, the school will be able to claim extra funding that will benefit pupils. This helps the school enormously and we would encourage you to complete this. If you have not received the registration form, please ask for it at the school office.



Parents are welcome to provide packed lunch boxes for their children to have at lunch time. These are stored in the waterproof cupboards outside the classrooms. Our families are fantastic at providing healthy, balanced lunch boxes, without sweets or fizzy drinks. We as a school encourage our children to drink water wherever possible.

In response to some feedback from a variety of our stakeholders, each year group has now been assigned their own dinner supervisor. This member of staff spends time getting to know the children in their year group really well and provides a smooth transition and clear communication back and forth with the teaching staff before and after lunch. They are present with the children in the dinner hall so can support the children here too. All dinner staff will always be on hand to support any child that needs them, we are simply aiming to strengthen relationships and communication by giving the children a member of staff who is 'theirs'.

In the dinner hall, the children are able to sit with who they like, to allow them to mix with their peers in different year groups.



# Clothing

The school uniform is Royal Blue and Grey or Black.

#### School Uniform:

- Plain Black or Dark Grey skirt, pinafore dress or trousers/shorts.
- Shirt/Blouse Plain Blue (Royal or Pale) or White
- Royal Blue Sweatshirt, jumper or cardigan embroidered with the school logo.
- Socks/tights White, Black or Grey.
- Shoes Plain Black with no logo (trainers are acceptable).

#### Summer term (optional):

• Blue and white, striped or checked dress.

On the days that your child has PE, we ask that they come into school wearing their PE kit.

Physical Education and Games kit is any combination of:

- Plain White t-shirt or with school logo
- Plain Black shorts, leggings or joggers
- Plain black sweatshirt or hoodie
- Trainers

No jewellery is permitted in school, apart from watches and small stud earrings. These must be removed for PE for health and safety reasons.

Hair must be neat and tidy and worn with no extremes of style or colour or decoration. Small bows/ribbons permitted in school colours.

Make-up, cosmetics, nail varnish and temporary tattoos are not appropriate for school and must not be worn.

We ask that all children have either a school book bag or a school rucksack. These can be ordered from the front office.

All clothes must be clearly labelled with the pupil's name.



### **Behaviour**

Behaviour in our school is good, as a result we now think of behaviour in the context of learning. The 'Oakworth Superpowers' are our learning behaviour statements which are underpinned with positive behaviour management and the restorative approach.

'Power Points' are given to children seen to be exhibiting behaviours that demonstrate our 'Oakworth Superpowers', they are:

Discovery – We will endeavour to be curious learners and find out the unknown.

- I find different ways to solve problems
- I use my curious mind to ask questions and investigate new things.
- I can think about my learning in different ways.

Respect – We will treat others how we expect to be treated.

- I look after school equipment and the environment.
- I am polite to everyone at all times.
- I show care and tolerance to others.

Teamwork – We will work together.

- I listen, help and support others.
- I respect others ideas and opinions.
- I make positive contributions.

Challenge – We will always try our best and aspire to achieve.

- I have pushed myself to try something new.
- I worked hard to overcome a challenge.
- I have achieved more than I imagined I would.

Resilience – We will keep on trying when things get tough.

- I believe in myself and what I can achieve.
- I can grapple with my learning independently and with others.
- I can make a mistake and learn from it.

Kindness – We will always look after others.

- I make feel valued and happy.
- I help others to be the best they can be.
- My actions make our school a better place

Power Points are recorded on tally charts in the classrooms. Any member of staff can give out Power Points to children with the 'Superpowers'. Every half term gold, silver and bronze point winners are awarded a certificate in assembly. For every 5 points the children earn, they will receive a 'Power Token', which will go in to a box in the classroom. Each week, a token will be drawn and the children will receive a book of their choice as a prize. This book will be written in by the child's class teacher.



In our school, we also promote Random Acts of Kindness, rewarded by a mention in the 'Proud Book'. This can be done by both adults and children in school to those pupils who have exhibited this extra special behaviour, and the children will have their comment in the Proud Book read out in the Friday assembly.

Every Friday, we also celebrate our 'Oakworth Superstars', who have shown an example of fantastic learning over the course of the fortnight. The class teacher will give the child a certificate detailing their learning achievement and evidence of this learning will be in a frame on the main school corridor. These children will be celebrated in the Friday assembly, and their parents will be invited in for this. This will be done fortnightly for Year 1-3 and Year 4-6.

#### Sanctions:



We aim to support children to improve their behaviour through a system of sanctions that are used consistently and fairly, by all members of staff, and that are underpinned by opportunities for reflection and restorative conversations.

The children begin each session on 'Green' which means that they are at the expected standard of classroom behaviour in school. If a child is not exhibiting this standard of behaviour, they will move through the colour system and be given a sanction as a consequence.

Staff are clear with children about the reason they have been given a sanction and encourage children to get back on to Green as quickly as possible. Following sanctions, children are given the opportunity to have a fresh start. Orange and red sanctions are formally recorded on the whole school system. This is then shared with the Senior Leadership Team and strategies and interventions are then put into place to support the children where necessary.

#### Red:

When a child reaches red this is deemed to be very serious and could mean the child is at risk of exclusion.

#### **Reflection Time**

Reflection time is designed to be exactly that - a chance for the child to REFLECT upon their behaviour. It is not punitive, it is educational and helping the children to learn to choose to make good choices about their conduct.

This will occur over the child's lunchtime and will involve the child actively working with their class teacher to correct their behaviour. Examples of this maybe: writing a letter of apology, having a restorative conversation with their peers, undertaking an activity to help the adult issuing the sanction.

If a child is issued with 'Orange' sanctions 3 times, parents will be invited to attend a meeting in school with the SLT and the class teacher to see how best to support the child in the long term.



### Our Sanctions explained:

Blue Behaviours	Sanctions
Talking whilst someone else is Not paying attention Not following instructions Calling out	Verbal warning Child's initials written onto blue
Yellow Behaviours	Sanctions
Repeated blue behaviours Refusal to follow instructions Speaking disrespectfully to others Play fighting	5 minutes time out, time and place to be decided by the adult issuing the sanction, but to be done as soon as possible. Child's initials written onto yellow.
Orange Behaviours	Sanctions
Repeated blue and yellow behaviours Disrespect to adults Repeated refusal to follow instructions Leaving the room without permission	Communication with parent about the event 30 minutes in at lunchtime Recorded by the reporting adult on CPOMS
Red Behaviours	Sanctions
Extreme loss of control Deliberate/extreme violence towards peers or adults – e.g. biting, kicking, stealing, picking up chairs Extreme verbal abuse- adults or children Bullying, racist, homophobic or sexist incidents	A member of the Senior Leadership team notified who will name the most appropriate sanction from the following list:  Removal of privileges for a fixed period Internal isolation for the rest of the morning or afternoon Additional internal isolations the following day(s) Fixed term exclusion  Recorded by the reporting SLT member on CPOMS Parent notified by SLT and asked to attend a meeting with AHT/Pastoral team

As a staff team, we would like to reiterate here, that behaviour is something we teach and support in school, like any of the curriculum subjects. Our aim is always to encourage the children to make good choices and to 'fix' any mistakes they have made. We then work to forgive, forget and have a positive rest of the day



### **Home School Communication**

#### School Calendar:

A calendar is published at the start of the school year by the Senior Leadership Team, outlining key dates for the year. This is derived from the school development plan and is key to moving the school forward. It is everyone's responsibility to make themselves aware of up and coming events and activities in the school.

### Letters Home/Text Messages:

Class teachers inform parents in writing of changes to pre-arranged events, changes to routines, visits, class events, requests for support or resources from home, class news and celebrations. These are emailed out to parents. Should you need a paper copy, please contact the school office.

Techers2Parents is a text messaging service to provide information to parents when required. Please ensure the office always has your most up to date mobile number.

#### Class newsletters:

Class newsletters are sent at the beginning of each half term. The letters outline topic, science, music, PE, ICT, RE and are produced in the word format. It also reminds parents of PE days, clubs that are available, homework days, requests for support on visits and whole school themes. Again, should your child misplace their letter, a copy will be available at the school office or on the school website.

#### Twitter:

Our school has a Twitter page which is updated on a regular basis.

### Start/End of the Day:

At the end of the day, the adult in charge escorts the children to the doors to meet their parents/carers in the playground. Members of the senior leadership team will also be available in playgrounds at the start of the day.

#### Parent Consultation evenings

These will happen twice a year with a third, optional drop in session in the summer term. These meetings give parents the opportunity to discuss their child's personal and academic achievements and discuss any targets for the next term. The Senior Leadership and Pastoral teams are also available at these events should you have any other issues you wish to discuss.

### Parent and Pupil Voice

Your feedback is important to us! We ask parents and pupils to give us their views on a number of things during the course of the academic year. This is done in a variety of ways, one of which is going to be through our parent 'Solve it Squad' which will be starting soon. Keep an eye out for more details...



### Termly Art Days

Once a term, we hold a whole school art day to produce an item from every child for a display in school. Parents are invited to come in at drop off time to complete it with their child or we will send one home for those unable to attend. We want everyone to contribute!



# Parent Conduct and Complaints Procedure

Oakworth Primary School is organised on the basis of a partnership between parents and teachers. You will see a Parental Conduct policy on the Bronte Academy Trust website outlining the expectations of our parents. This co-operation really helps to provide for the best in terms of your child's education and well-being. Regular contact between home and school will ensure that any problems will usually be sorted out easily and quickly.

If anything is troubling you, we suggest that you talk to your child's teacher at the end of the day. Most problems or misunderstandings can be sorted out this way.

If the matter is still unresolved it may be referred to the member of the Senior Leadership team responsible for your child's phase.

EYFS – Mrs Ruth Gavin Year 1 - 3 – Miss Danielle Blott Year 4 -6 – Miss Sam Layfield Inclusion – Miss Sam Layfield

We also have our Parent Involvement Worker (PIW) Mrs Helen Scargill and our Nurture team Mrs Paula Calvert and Mrs Bev Shackleton available should you need to discuss any pastoral needs.

If further action is needed this will then be referred to the Headteacher - Miss Beki Vargassoff

If your problem still remains unresolved you may wish to make a complaint, please refer to the Bronte Academy Trust website.



# Start and End of the Day Procedures

### Start of the day

Our external doors are opened at 8.45am and children enter school and go straight to their classrooms. Staff are on the door each morning to greet them. In classrooms, activities are completed quietly at tables.

The doors will be shut and the gates will be locked at 8.55am. From the point of locking the gate all late pupils must go to the main office to be signed in.

### End of the Day

The school day finishes at 3.15 for EYFS and Key Stage 1 and 3.20pm for Key Stage 2.

If a parent has not collected a child then the child is escorted to the Main Office who will then contact the parents/carers directly. The school will then follow the protocol for dealing with children not collected from school, which is on our website.

No child will be released to an adult who is not their parent or carer unless permission has been given by the parent to the classteacher. If you have any issues around the adults who are able to pick up your child, please speak directly to one of the Designated Safeguarding Leads (Miss Vargassoff, Miss Blott, Mrs Gavin or Miss Layfield).

### Walking home alone

Only children in year 5 and 6 are allowed to walk home unaccompanied if they have been given written permission held by the class teacher. If a child is walking home without an adult, they are permitted to

bring a mobile phone to school, which is kept securely in each year group.





### **Clubs and Activities**

### Care Club (childcare)

This runs every day in two sessions. The morning runs from 7.30am and costs £4.50. This includes a healthy and hearty breakfast and an opportunity for the children to socially interact with their peers in a constructive way before school.

The afternoon/evening provision operates after school until 6pm and costs £8. The children are given a snack and some fun and engaging activities to do until they are collected.

### Clubs

A wide range of clubs run throughout the year for the children to enjoy.

Sign up letters for the clubs will go home at the end of a half term in preparation for the next. Please see the office or ask to speak to Mr Bradley if you would like to find out more information.

### **Conduct**

Our Oakworth Superheroes behaviour system applies to our clubs and activities too. If a child is consistently showing unacceptable behaviour, they may be at risk of losing their place at their club.



### **Enrichment Experiences**

### School visits

As part of each topic at least one educational visit will take place to support the curriculum content. The visits may be to a museum or gallery, a residential or a visit to simply give them an experience linked to their topic.

We will ask parents to pay a voluntary contribution via parent pay, before the visit, towards costs. Financial support from parents to cover entrance fees etc is required to make educational visits affordable to run.

No child will ever be excluded from a visit on financial grounds, if there isn't sufficient funding for an educational visit, then it may have to be cancelled. Please do not hesitate to contact the school if there is a situation of financial difficulty.

If you are in receipt of free school meals, your child will be provided with a school packed lunch for the day of the visit. If you would like to provide your own, please let the class teacher know with as much notice as possible. Those not in receipt of free school meals will need to provide a healthy packed lunch on the day of the visit. Please remember these must not include glass bottles, fizzy or energy drinks or sweets. It is also easier if packed lunches are in disposable bags which can be thrown away and are not at risk of being left anywhere.

If your child is due to be on a visit, they need to be in full school uniform (unless instructed otherwise), and have suitable attire for the weather expected that day. This may include a waterproof jacket, sun hat and comfortable shoes for walking.

A two night residential takes place each year for year 4 and a 4 night residential for year 6. Information evenings for these visits will be held by the lead staff members.



### First Aid Procedures

Any child in need of First Aid will either be taken to Care Club (break or lunch) or to the office (during lesson time). Staff in the playground also have first aid kits with them.

Parents will be notified, where necessary and the child will be given a yellow wrist band with details of the injury written on it. In the case of head injuries, parents will be informed by telephone and the child will receive an orange wrist band.



### Administering of medicines in school

- Any children requiring medicines need to complete a medicine form, and both the medicine and the form
  need to be handed into the office, who will counter sign the form. These forms will be kept in the medical
  file in the front office. Medicine forms are available on the school website and can be completed electronically or in paper form. Please do not give any medications to class teachers or support staff. They MUST be
  given in to the office, so the paper work is completed.
- All medicines, with the exception of inhalers and epi-pens, will be stored in a locked cupboard, or fridge if
  necessary, in the front office. Children needing medicines administered will come to the front office for their
  medicine at the agreed time. Please note, as a school we do not administer medicines <u>unless prescribed 4</u>
  times daily by a doctor.
- Medicines that have not been prescribed by a doctor, will not be administered in school. Parents may come in to school if they wish to administer it themselves, but this must be agreed with the school office.
- When the medicine course agreed with school is completed, the medicine will be returned to **parents/carers** and the medicine form will be archived. Medicines **will not** be passed through children.
- A separate form must be completed for travel sickness tablets. This form along with the medication should be handed to either the class teacher or school office on the morning of the class visit.
- Inhalers will be labelled and stored in the classrooms, in the green first aid bags. When they are administered, a blue slip will be sent home. All children in EYFS and Year 1 should have a spacer with their inhaler.
- A child's Epi-pen will be kept in the green first aid bags, in a labelled container. If administered, all packaging
  will be kept and passed on to the ambulance service. The child's spare epi-pen will be kept in the green first
  aid bag in the school office, clearly labelled with the child's name.



### **Safeguarding Procedures**

At Oakworth Primary School, Safeguarding runs through everything we do. Our policies all reference the government's document 'Keeping Children Safe in Education' (2019).

Safeguarding is not only about protecting children from abuse and neglect. It is also about doing what is best for children to ensure that they are provided with opportunities to become successful adults.

Safeguarding children is everybody's responsibility and children have a right to be safe in all environments, for example, at home, school, on the street and even on the internet. It is therefore the role of teachers, learning mentors, doctors, nurses, social workers, police officers, faith leaders, sports coaches to ensure that children are safe from harm.

### Child Protection

Child protection involves taking steps to safeguard vulnerable children and young people who have suffered or is at risk of suffering from physical, emotional, sexual abuse or neglect.

At Oakworth our Designated Safeguarding Leads are:

Miss Beki Vargassoff, Headteacher

Miss Sam Layfield, Assistant Headteacher and Inclusion Lead

Miss Danni Blott, Assistant Headteacher

Mrs Ruth Gavin, Assistant Headteacher

Mrs Paula Calvert

Mrs Bev Shackleton

Mrs Jeanette Osbourne (Care Club)

If you have any concerns about a child, please contact our Designated Leads. Please always be mindful of confidentiality.

### Safer Recruitment Practices

Our school follows strict guidance, such as adhering to strict checking and vetting procedures. At least one member of staff and governors on each interview panel will have received specific 'Safer Recruitment Training'. In this way, we ensure that all adults we recruit are safe.

All adults working with our children will be subject to a satisfactory enhanced DBS check (school or green lanyard). Visitors must also show photo ID. If a visitor has photo ID, but cannot show valid DBS clearance, they will be supervised at all times and wear a red lanyard in school.



# Home Learning

#### Homework

The children from Year 1-6 have homework on a weekly basis that they use to further extend their learning related to our curriculum themes. The children choose their task from a grid and submit their chosen task weekly. The task is checked and praise given by a member of staff.

### Home Readers

Home readers are sent home in children's book bags on a daily basis. They are changed regularly for all children. Parents are encouraged to read for 20 minutes with their child every day and complete their reading record.

Please remember that home learning should not be solely organised through school. Any opportunities you have to discuss topics, research online, go on visits, watch documentaries, cook or play games with your child are beneficial to their education. If you would like any further ideas for home learning activities, please talk to your class teacher after school.

### Times tables

Times tables are an integral part of children's maths learning. Please support your child with this by learning them at home. There are a number of web based resources that can help you with this.



# Supporting the School and Getting Involved

### Volunteer Bank

At Oakworth, we welcome parents to our school and encourage them to be involved in as many ways as possible. This year we are collecting names for a volunteer bank who would be able to help us out with a variety of things throughout the year. If you would be willing to donate some of your time to our school, please complete a volunteer bank form and return it to the school office. Your time makes our children's school experience even better! All volunteers will be subject to the school safer recruitment procedures and may be required to have a DBS.

### Friends of Oakworth

We have a very proactive PTA who support our school by organising whole school events for the community to enjoy together whilst raising money to improve our school. A schedule of these events are on our school calendar. If you would like to help out with any events or have any ideas for fundraising, please contact Mrs Scargill.

Some of events this year included:

- o Disco
- Christmas productions
- Summer Fayre
- Carols by Candlelight
- Christmas Fair
- Sports Day
- Year 6 End of Year Celebrations

These events have raised enough money to cover the costs of lockers for Year 5 and 6.

Keep your eye on the website and blogs for details of upcoming events or follow us on Twitter @OakworthPrimary



# And finally, what our children think you need to know...

"It's fun and we like competitions and we get to play outside." Nursery Zebras

"We are all kind and helpful and we love to play and go outside." Nursery Hippos

"We like a challenge and we have to look after things and we show respect." Reception Meercats and Bears

"It's the best and we get to play a lot." Year 1 Huskies and Penguins

"We like the new activities and the art and really enjoy making stuff. We also like the new enrichment that we are doing. Our homework challenges are fun and exciting." Year 2 Whales and Dolphins

"There are lots of clubs we can go to like bounce ball, change for life or jigsaw clubs. They are exciting."

"Care club is so much fun and we get to play with our friends."

"We love reading books in our reading jungle"

"Our school is a happy and loving place and it is fun, challenging and exciting!" Year 3 Lions and Tigers

"PGL was the best part of the year for them so far."

"Enrichment is exciting."

"Our teachers make learning fun." Year 4 Kangaroos and Monkeys

"Our Oakworth parents need to know that our school is a very safe place and that our learning is fun. School is a happy and safe place and we enjoy learning at school." Year 5 Cheetahs and Panthers

"We have rewards when we are good."

"We always do our best in lessons."

"We have cool books to read." Year 6 Jaguars and Leopards